

Sociological Bulletin

Guidelines for Special Issue

It is a proud moment for the Indian Sociological Society to inform that with effect from 2021 four issues of *Sociological Bulletin* will be published. One of the four issues will be the special issue. The following rules regulating the bringing out of the special issue have been finalised:

1. Only one special issue will be brought out in a year preferably, the second or third issue of the journal.
2. The theme for the special issue having contemporary relevance will be identified by the Editorial Board of the *Sociological Bulletin* and will be announced every year in the first issue of the journal (tentatively March).
3. Three months' time will be given for submission of proposals (Till first week of June)
4. The decision on acceptance/rejection of the proposal will be notified within a months' time (First week of July). The decision will be taken by the managing editor in consultation with editorial board or based on review report of an expert in the area concerned.
5. A proposal must include a 3-4-page concept note, a table of contents (list of titles and authors), abstract for each of the proposed contribution (of about 300 words), short bio for each contributor (about 300 word) along with a bio-data for guest editor(s) of about 500 words. The concept note is expected to include an overall rationale for the collection and how the various contributions relate to the themes and to each other. No proposal will be considered without a concept note.
6. Proposals need to be submitted to the Managing Editor, *Sociological Bulletin*
7. The size of the special issue and number of articles would be established/decided upon only after the meeting/discussion with SAGE. Included in a special issue along with would be a substantial article-length introduction by the editor (s) which could provide an orientation towards and an overview of the contents of the issue making a contribution in its own right.
8. All articles included in the special issue are subject to a rigorous review procedure, in the same way as is done in the case of normal submissions. The proposed papers must be of a quality meeting the usual standards of the journal. The contributors, preferably, should be from different institutions.
9. The Guest Editor is responsible for the quality of the collection. S/he has to work with the individual authors, ensuring that all the papers are refereed and that revisions required by the referees are incorporated and submitted within the deadline. The Managing Editor will communicate only with the Guest Editor(s), not with individual authors.
10. The finalised manuscript needs to be submitted not later than March to the Managing Editor.
11. The Editorial Board reserves the right to reschedule the publication of the special issue and reject the entire manuscript without assigning any reason.
12. Guidelines for the contributors would remain the same as these are for any contribution to SB.

