

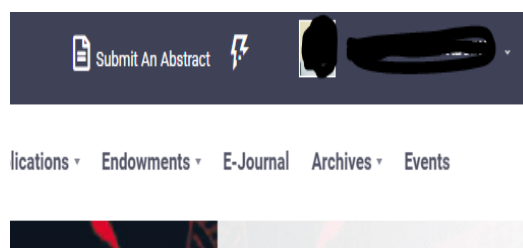
FAQ – ABSTRACT SUBMISSION FOR THE ISS CONFERENCE

1. Who can submit an abstract?

Any ISS member (Life, Ordinary, or Student) in good standing can submit an abstract.

2. How do I submit my abstract?

Abstracts must be submitted online through the ISS website using the **Submit An Abstract** available on the top right hand corner near your profile. Email submissions will not be accepted.



One must be logged in on the ISS website as a member (Life/ Student/Ordinary) with active RC membership where you want to submit your paper.

3. What is the word limit for abstracts?

Abstracts should not exceed 250 words (excluding title, author name(s), and affiliation).

4. Can I submit more than one abstract?

Yes, you may submit 3 paper as first author and co-author but present only 2 papers.

5. What are the formatting guidelines?

Title: in bold, not more than 20 words

Author(s): full name, affiliation, and email ID

English Abstract: Times New Roman, 12 pt, single spacing

For Hindi- Kruti Dev, 10 pt, single spacing

Avoid tables, charts, or references in the abstract.

6. Do I need to choose a Research Committee (RC) while submitting?

Yes. Please select the appropriate RC (Research Committee) most relevant to your paper topic. If unsure, review the RC descriptions provided on the ISS website.

⚡ **Only your active RC membership will be displayed** in the drop-down menu when submitting the abstract.

If you are sure that you have taken RC membership but your RC is **not displayed in your**

profile, please check with the ISS Office by writing to:

✉ societyinsoso@gmail.com

7. Can I modify my abstract after submission?

Once you submit you cannot edit. However, if your abstract needs editing the concern convenor can edit and you will be notified about it. If not it can either be pending, rejected or you may get a notice to resend your abstract by the convenor.

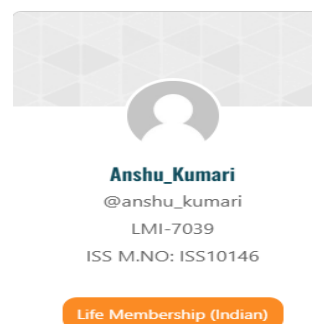
8. What are the rules regarding co-authors and certificates?

All co-authors must be members of the ISS.

Co-authors must belong to the same Research Committee (RC) as the paper submitted.

Certificates will be issued only to those co-authors who are registered ISS members and registered delegates for the conference.

While submitting co-authors detail please input name – Anshu Kumari and ISS M.no as in the image shown **ISS10146** and not the LMI.



You may check it in the membership list <https://insoso.org/member-list/>

9. Is there a review process?

Yes. All abstracts are reviewed by the concerned RC Conveners or the Abstract Review Committee. Acceptance will be based on academic quality and thematic relevance.

10. When will I be notified about acceptance?

Authors will receive notification of acceptance/rejection via email approximately 2–3 weeks after the submission deadline.

11. Is conference registration mandatory for presentation?

Yes. Only authors who complete the conference registration will be included in the final programme.

12. What happens if my abstract is accepted but I cannot attend?

You must inform the RC Convener and the ISS office as soon as possible. Substitutions or virtual presentation options may be considered, depending on conference policy.

13. Can I submit a paper in Hindi or any Indian language?

Abstracts must be submitted in English or Hindi.

14. Can we shift an abstract from one RC to another?

Once submitted, abstracts are automatically linked to the **Research Committee (RC)** selected at the time of submission.

If you believe your paper fits better under another RC, you may:

1. **Take membership of the desired RC** (if not already a member).
2. **Resubmit your abstract under the new RC.**
3. **Inform the original RC Convener** to reject the previous submission.

Note: This process must be completed **before the abstract submission deadline**. After the deadline, RC changes will not be allowed.

14. Whom should I contact for help?

For technical issues or submission queries, please write to:

✉ societyinsoso@gmail.com

For RC-related queries, contact the respective RC Convener (details available on the ISS website).

15. IMPORTANT LINKS

ISS Log in - <https://insoso.org/login-register/>

ISS and RC Membership form - <https://insoso.org/life-membership-membership/>

Member List - <https://insoso.org/member-list/>

Conference Link - <https://www.srmap.edu.in/50th-all-india-socialological-conference/>