



INDIAN SOCIOLOGICAL SOCIETY

Guidelines for Academic Writing Workshops for Young Sociologists

1. Objective

The Indian Sociological Society (ISS) proposes to organize Academic Writing Workshops for Young Sociologists in different regions of India to strengthen the academic writing, research communication, and publication skills of young sociologists and research scholars.

2. Number of Workshops

The Society will support five Academic Writing Workshops in different regions of the country.

3. Financial Support

The ISS will provide financial assistance of up to ₹50,000 per workshop towards approved expenses. The grant shall be utilized only for expenses directly related to the organization of the workshop.

4. Eligibility of Organizers

Proposals may be submitted by Departments/Centres of Sociology in universities, colleges offering Sociology, recognized research institutions, and other academic institutions associated with Sociology. The organizing institution should have adequate academic and infrastructural facilities. The Convenor should be a Life Member of ISS.

5. Target Participants

The workshop should primarily benefit young sociologists, PhD scholars, early-career researchers, postdoctoral researchers, and young faculty members. Preference may be given to participants with limited access to academic writing and research training opportunities.

6. Regional Diversity

The Society shall ensure regional diversity in the selection of proposals. Efforts should be made to select workshops from different geographical regions of India rather than concentrating all workshops in one region.

7. Duration and Format

The workshop should be organized in offline mode for a duration of two to three days and should include interactive and practical sessions rather than only lectures.

8. Proposal Submission

The proposal should be submitted in the prescribed format and must include the title, organizing institution, coordinator details, rationale, objectives, proposed themes, target participants, resource persons, tentative date, budget, expected outcomes, and relevant institutional experience.

9. Selection Criteria

Proposals will be evaluated on academic relevance and quality, clarity of objectives, benefit to young sociologists, quality of proposed resource persons, practical orientation, institutional capacity, budget feasibility, expected outcomes, regional diversity, and relevant previous experience.

10. Selection Process

The Committee constituted by the Managing Committee shall invite proposals, scrutinize and evaluate them, and sanction the selected proposals.

11. Grant and Utilization

The approved grant shall be released subject to the rules and procedures of the Society. It may be utilized for legitimate workshop-related expenses such as resource person honorarium where permissible, travel/local conveyance where approved, workshop materials, printing and documentation, refreshments, venue/infrastructure-related expenses, and other directly related approved expenses. The grant shall not ordinarily be used for personal remuneration of organizers.

12. Post-Workshop Requirements

The organizing institution shall submit a brief report, list of participants, photographs/documentation, statement of expenditure, utilization certificate, and brief details of outcomes and follow-up activities, preferably within 30 days of completion.

INDIAN SOCIOLOGICAL SOCIETY

PROPOSAL FORMAT Academic Writing Workshop for Young Sociologists

1. Title of the Proposed Workshop: _____

2. Name of the Organizing Institution: _____

3. Department/Centre: _____

4. Complete Address: _____

5. Name of the Head of Institution: _____

6. Name of Workshop Coordinator: _____

Designation: _____ Email: _____

Mobile: _____

7. Proposed Date and Duration: _____

Venue: _____

8. Rationale and Background (Maximum 500 words):

9. Objectives of the Workshop:

1) _____ 2) _____ 3) _____
4) _____

10. Proposed Themes/Topics:

Sr. No.	Topic/Session	Proposed Resource Person
1		
2		
3		
4		
5		

11. Target Participants: PhD Scholars / Young Faculty / Early-Career Researchers / Postdoctoral Researchers / Others

Proposed number of participants: _____

12. Selection of Participants: Briefly explain the proposed participant selection process.

13. Proposed Resource Persons: Provide name, designation, institution and area of expertise.

14. Methodology: Lectures / Hands-on writing exercises / Group discussions / Manuscript review / Individual feedback / Peer-review exercises / Other.

15. Expected Outcomes (Maximum 300 words):

16. Institutional Facilities: Seminar/conference hall, ICT facilities, library/e-resources, accommodation if available, and other relevant facilities.

17. Previous Experience: Brief details of similar workshops/conferences/training programmes organized during the last three years.

18. Proposed Budget:

Sr. No.	Particulars	Amount (₹)
1	Resource Person/Academic Expenses	
2	Travel/Local Conveyance	
3	Workshop Materials/Printing	
4	Refreshments	
5	Venue/Technical/Infrastructure	
6	Documentation/Other approved expenses	
	TOTAL	₹50,000/- or below

Note: The proposed budget should not exceed ₹50,000.

19. Declaration

We certify that the information provided in this proposal is true and correct. We agree to abide by the guidelines and conditions of the Indian Sociological Society concerning the Academic Writing Workshop for Young Sociologists. We also undertake to submit the required report and statement of expenditure after completion of the workshop.

Name of Head of Institution: _____

Signature: _____ Seal of Institution Date:

Note – Send your application before 21-10-2026 to societyinsoso@gmail.com with subject line – **Proposal for Academic writing Workshop for young Sociologist 2026**

Academic Writing Workshop Committee

Indian Sociological Society

23-09-2026